

About Teach For Senegal:

Teach For Senegal is a small local nonprofit organization operating within Senegal and led by Senegalese individuals. Our mission is to reimagine education in Senegal through our fellowship program and Montessori training. We work directly with rural and indigenous communities in northern Senegal, aiming to recruit, train, and place young leaders in underserved classrooms for a minimum of two years. Our focus is on providing quality education and transformative learning experiences to every child in Senegal.

Position Overview:

Teach For Senegal is seeking a dedicated and enthusiastic Montessori Assistant to join our team. The Montessori Assistant will play a crucial role in supporting our Montessori trainer, assisting fellows in setting up their Montessori classrooms, coordinating training logistics, and ensuring the provision of Montessori materials for classrooms. This is a remote position based in Senegal, with regular travel to visit classrooms and fellows independently.

Key Responsibilities

1. Collaboration and Support:

- Work closely with the Montessori trainer to facilitate training sessions and workshops for fellows.
- Assist the Montessori trainer in preparing training materials, resources, and logistics.
- Provide support to fellows in setting up and organizing their Montessori classrooms effectively.

2. Classroom Visits:

- Travel regularly to various locations independently to visit classrooms where fellows are implementing Montessori methods.
- Observe classroom environments, interactions, and activities to provide feedback and support to fellows.
- Collaborate with fellows to address challenges and provide guidance in implementing Montessori principles.

3. Materials Management:

- Collaborate with the CEO and Montessori trainer to ensure the availability of Montessori materials for fellow classrooms.
- Coordinate the procurement, distribution, and maintenance of Montessori materials as needed.
- Provide recommendations for appropriate materials based on classroom needs and age groups.

4. Communication:

- Maintain open and effective communication channels with fellows, school administrators, and the Teach For Senegal team.

- Document classroom visits, observations, and progress reports to track the implementation of Montessori methods.

5. Training Logistics:

- Assist in coordinating training events, workshops, and seminars for fellows.
- Manage scheduling, venue arrangements, and logistics to ensure smooth training delivery.

Qualifications:

- A strong commitment to the mission and values of Teach For Senegal and a deep belief in the potential of Montessori education to transform learning experiences.
- Montessori teaching certification or relevant training in Montessori education.
- Experience working in educational settings, preferably with a focus on Montessori methods.
- Strong organizational skills and attention to detail for managing training logistics and materials distribution.
- Excellent interpersonal and communication skills to collaborate effectively with fellows, trainers, and school staff.
- Flexibility and adaptability to work remotely while also traveling independently to visit classrooms across Senegal.
- Proficiency in local languages and English for effective communication.

Compensation:

Compensation will be commensurate with experience and qualifications.

How to Apply:

Interested candidates are invited to submit their resume by [clicking here](#). All applications must be submitted by **September 22, 2023**.

Teach For Senegal is an equal opportunity employer. We encourage applications from candidates of all backgrounds and experiences.